



# Emma Jewel Charter Academy



*"Helping the Village Raise the Child"*

## Minutes for the Board of Directors for Emma Jewel Charter School Incorporated DBA Emma Jewel Charter Academy

April 20, 2015

5:30 p.m.

705 Blake Avenue

Cocoa FL 32922

Community Center

1. Call to Order/Opening Statement- Erik Jones the board chairman called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance- Brianna Taylor lead the board in the pledge of allegiance to the flag and she recited the school pledge.
3. Roll Call- Mr. Richard Blake conducted roll call. Present at the meeting were, Phillip Holder, Reginald Jones, Erik Jones and Joe Cooper via phone. Mr. Whitley was not present at the meeting.
4. Public Notice- Mr. Cole reported that the meeting was posted on the school website, and in the front office.
5. Approval of Minutes from the meeting held in February 23, 2015\*. Mr. Jones asked for a motion to approve the minutes from the meeting held on February 23, 2015. Mr. Richard Blake made a motion to approve the minutes. Mr. Reginald Jones seconded the motion. Mr. Erik Jones called for a vote and the motion carried 5-0.
6. Audit Engagement Letters- Mr. Cole presented Audit Engagement Letters for McCrady and Hess Audit Firm. Mr. Cole explained the board's original concern about the extra bill had been resolved. Mr. Cole explained that he and Ross Whitley had a conference call with Ms. McCrady and they have resolved the outstanding issues to their satisfaction. Mr. Blake made a motion to approve executing the engagement letters and it was seconded by Mr. Holder. Mr. Erik Jones called for a vote and the motion carried 5-0.
7. Monthly Financials\*- Mr. Kevin Lugar the CPA for Emma Jewel Charter Academy presented the monthly financials via phone. Mr. Cole explained that per the financial recovery plan each month the board must approve the monthly financials. Mr. Lugar explained to the board how the debt service is categorized it will be very tight for EJCA to close the year in the positive. Mr. Cole stated they will be watching the expenses closely from now to year end and monitor any changes. Mr. Blake made a motion to approve the budget and it was seconded by Mr. Reginald Jones. Mr. Erik Jones called for a vote and the motion carried 5-0.
8. Revised Budget\* - Mr. Cole and Mr. Lugar presented the revised budget to the board members. Mr. Cole explained additional revenue that may be coming in that would help the school end the school year positive. Mr. Cole discussed various line items based on questions posed by various board members. Mr. Holder made a motion to approve the revised budget. Mr. Reginald Jones seconded the motion. Mr. Erik Jones called for a vote and the motion carried 5-0.
9. Warrior Summer Academy\* - Mr. Cole discussed with the board the Warrior Summer Academy and the effects of the summer slide on EJCA students. Mr. Cole informed the board that Emma Jewel would be receiving a donation from a local car dealership in the amount of \$10,000.00. Mr. Cole explained his desire to use the funds for Warrior Summer Academy which is an academic summer program. Mr. Cole and the board both expressed their gratitude for the donation from Shema Ministries and Mike Erdman. Mr. Blake made a motion to approve utilizing the funds to assist with the Warrior Summer Academy. Mr. Reginald Jones seconded the motion. Mr. Erik Jones called for a vote and the motion carried 5-0.



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10. FSA Testing- Ms. Mary Karnetsky the assistant principal presented to the board the remaining testing schedule for the scholars from Emma Jewel Charter Academy. The items discussed included remaining FSA grades that had to be tested, FIAR testing, and EOC testing for the Civics.
11. School Uniforms\*- Ms. Karnetsky presented to the board a new uniform company from Melbourne. Ms. Karnetsky explained that we would be getting the exact same uniform for a better price. Ms. Karnetsky also explained to the board at the end of the year the school would receive a 5% check for all sales this year. Ms. Karnetsky also expressed parent concerns about the level of customer service received at the current Cocoa Company. Mr. Holder made a motion to approve All Uniforms as the new provider for Emma Jewel Charter Academy. Mr. Reginald Jones seconded the motion. Mr. Erik Jones called for a vote and the motion carried 5-0.
12. Jerome Blake Fundraiser- Ms. Tommie Miller presented the guidelines of the Jerome Blake Fundraiser. Mr. Jerome Blake was tragically killed in an accident last month. In lieu of flowers the Blake Family asked that a donation be made in the name of Jerome Blake to Emma Jewel Charter Academy. Mr. Cole and the other board members expressed their gratitude to the Blake Family for their kind gesture and faith in Emma Jewel Charter Academy. Ms. Miller explained the funds that had been raised to date. After Ms. Miller explained the funds that had been raised as well as the culminating celebration; Mr. Richard Blake pledged a donation of \$1,000.00.
13. Upcoming Events- Ms. Willis informed the board members of various upcoming school events that included Career Day, Kindergarten graduation, 8<sup>th</sup> grade graduation and as well as other upcoming events.
14. Public Input- Mr. Winn from Monroe Class of 1963 spoke about their class efforts to create a memorial to Monroe High on the campus. A visitor from North Caroline also spoke regarding his desire to bring a charter school to North Carolina
15. Adjourn- Mr. Blake adjourned the meeting at 6:16 p.m.

Richard Blake

Board Secretary

5-18-15

Date